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Govt. of India, Ministry of Defence
Directorate General, Defence Estates

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Dated 11 January, 2019

To,

✓ The Principal Director
Defence Estates, Ministry of Defence
Central/Eastern/Northern/Western/Southern/South-Western Commands
Lucknow/Kolkata/Jammu/Chandigarh/Pune/Jaipur

The Director, NIDEM, Delhi Cantt.

Subject: **FRAMING OF RECRUITMENT RULES (RRs) FOR GROUP 'B' POSTS IN DEFENCE ESTATES ORGANIZATION**

Defence Estates Organization is under process of framing Recruitment Rules (RRs) for Group 'B' posts in Defence Estates Organization.

2. In accordance with DoP&T O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the draft *Defence Estates Service (Group 'B' posts), Recruitment Rules, 2019* is being uploaded on official website of DGDE.

3. It is requested to communicate the same to all Dte./DEOs/ADEOs under your jurisdiction so that comments of all stakeholders on the "*Defence Estates Service (Group 'B' posts), Recruitment Rules, 2019*" (if any), may be obtained within 30 days from the date of issuance of this letter.

4. The comments may be forwarded to the undersigned on expiry of 30 days for further necessary action.

(Sharmistha Maitra)

Deputy Director General (A&C)
for Director General, Defence Estates

Encl. As above

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(TO BE PUBLISHED IN PART II, SECTION IV OF THE GAZETTE OF INDIA)

**GOVERNMENT OF INDIA
MINISTRY OF DEFENCE**

NOTIFICATION

New Delhi, the January, 2019

S.R.O.....In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in the supersession of the Defence Estates (Group 'C' and Group 'D' posts) Recruitment Rules, 1988 to the extent it is applicable to Office Superintendent Grade-I, Office Superintendent Grade-II, Technical Assistant and Junior Translator; Defence Estates Service Stenographer Grade-I, (Group 'B') Recruitment Rules, 2007 and Defence Estates Service Civilian Motor Driver Ordinary Grade, Civilian Motor Driver Grade-II, Civilian Motor Driver Grade-I and Civilian Motor Driver Special Grade (Group 'C' posts) Recruitment Rules, 2009 to the extent it is applicable to Civilian Motor Driver Special Grade except in respect of things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Group 'B', in Defence Estates Organisation, under the Ministry of Defence, namely:-

1. Short title and commencement. -

- (1) These rules may be called the Defence Estates Service (Group 'B' posts), Recruitment Rules, 2019.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of Post, Classification and Level in the Pay Matrix. - The number of posts, their classification and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of Recruitment, age limit, qualifications, etc. - The method of recruitment to the said posts, age limit, qualifications and other matters related thereto shall be as specified in column (5) to (13) of the said Schedule.

4. Disqualifications. - No person,-

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rules.

5. Power to relax. – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving – Nothing in these rules shall affect reservations, relaxation of age limit and other Concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

7. Repeal. – Defence Estates (Group 'C' and Group 'D' posts) Recruitment Rules, 1988 to the extent it is applicable to Office Superintendent Grade-I, Office Superintendent Grade-II, Technical Assistant and Junior Translator; Defence Estates Service Stenographer Grade-I, (Group 'B') Recruitment Rules, 2007 and Defence Estates Service Civilian Motor Driver Ordinary Grade, Civilian Motor Driver Grade-II, Civilian Motor Driver Grade-I and Civilian Motor Driver Special Grade (Group 'C' posts) Recruitment Rules, 2009 to the extent it is applicable to Civilian Motor Driver Special Grade as amended from time to time, are hereby repealed:

Provided that such repeal shall not affect anything done or action taken or omitted to be done or taken under the said rules, before such repeal.

SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or Non-selection post	Age limit for direct recruit
(1)	(2)	(3)	(4)	(5)	(6)
1. Assistant Administrative Officer (AAO) [Erstwhile Office Superintendent (OS)]	163* (2019) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Ministerial	Level 6 (₹ 35,400 - ₹ 1,12,400)	Non-selection	Not applicable
Educational and other qualifications required for direct recruits		Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees		Period of probation, if any	
(7)		(8)		(9)	
Not applicable		Not applicable		Not applicable	

Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	(10)	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	(11)		
By promotion		Promotion: Senior Administrative Assistant (SAA) [Erstwhile Upper Division Clerk (UDC)] with ten (10) years, continuous service in the grade after appointment thereto on a regular basis			
If a Departmental Promotion Committee exists what is its composition	(12)	Circumstances in which Union Public Service Commission to be consulted in making recruitment	(13)		
Departmental Promotion Committee consisting of: (i) Additional Director General, Defence Estates (Admin) —Chairman (ii) Deputy Director General, Defence Estates (Admin) —Member (iii) Under Secretary to the Govt. of India or an Officer not below this rank of Ministry of Defence (Outside Department) —Member		Not applicable			
Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or Non-selection post	Age limit for direct recruit
(1)	(2)	(3)	(4)	(5)	(6)
2. Junior Hindi Translator	22* (2019) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level 6 (₹ 35,400 - ₹ 1,12,400)	Not applicable	30 years (relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government.) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep, which will be as indicated in the advertisement for recruitment for the post)

Educational and other qualifications required for direct recruits	Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(7)	(8)	(9)
<p>Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; AND Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.</p>	Not applicable	Two years
<p>Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p>		
<p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>		

Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods (10)	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made (11)
Direct recruitment	Not applicable

If a Departmental Promotion Committee exists what is its composition (12)	Circumstances in which Union Public Service Commission to be consulted in making recruitment (13)
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Departmental Promotion Committee consisting of: (i) Additional Director General, Defence Estates (Admin) —Chairman (ii) Deputy Director General, Defence Estates (Admin) —Member (iii) Under Secretary to the Govt. of India or an Officer not below this rank of Ministry of Defence (Outside Department) —Member	Not applicable
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Name of post (1)	Number of post (2)	Classification (3)	Level in the Pay Matrix (4)	Whether selection post or Non-selection post (5)	Age limit for direct recruit (6)
3. Stenographer Grade-I	57* (2019) *Subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level 6 (₹ 35,400 - ₹ 1,12,400)	Non-selection	Not applicable

Educational and other qualifications required for direct recruits (7)	Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees (8)	Period of probation, if any (9)
Not applicable	Not applicable	Not applicable

Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods (10)	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made (11)
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By promotion	By Promotion: Stenographer Grade-II in the Level 4 of the Pay Matrix with (10) ten years regular service in the level after appointment thereto on regular basis. Note:- Where junior who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying eligibility service or two years, whichever is less, and have successfully completed their probation
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period for promotion to the next higher grade along with their juniors who have already completed such qualifying eligibility service.

If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(12)	(13)

Departmental Promotion Committee consisting of :- Not applicable

- (i) Addl. Director General (Administration), Defence Estates
—Chairman
- (ii) Deputy Director General (Administration), Defence Estates
—Member
- (iii) Under Secretary to (Ministry of Defence)
—Member

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or Non-selection post	Age limit for direct recruit
(1)	(2)	(3)	(4)	(5)	(6)
4. Civilian Motor Driver Special Grade	01* (2019) Subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level 6 (₹ 35,400 - ₹ 1,12,400)	Non-selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(7)	(8)	(9)
Not applicable	Not applicable	Not applicable

Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made
(10)	(11)
By promotion	Promotion: Civilian Motor Driver Grade-I with six years regular service in the grade

If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(12)	(13)

Departmental Promotion Committee consisting of :- Not applicable

- (i) Additional Director General (Administration)
—Chairman
- (ii) Deputy Director General (Administration)
—Member
- (iii) Under Secretary to the Government of India
—Member

[File No. _____]
_____ Under Secretary