To,
The Principal Director
Defence Estates
Ministry of Defence
Central/Eastern/Northern/Western/Southern/South-Western Commands
Lucknow/Kolkata/Jammu/Chandigarh/Pune/Jaipur

The Director, NIDEM, Delhi Cantt.

Subject: FRAMING OF RECRUITMENT RULES (RRs) FOR THE POST OF SUB-DIVISIONAL OFFICER GRADE-I & II IN DEFENCE ESTATES ORGANIZATION

Defence Estates Organization is under process of framing Recruitment Rules (RRs) for the post of Sub-Divisional Officer Grade-I & II in Defence Estates Organization.

2. In accordance with DoP&T O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the draft RRs of Sub-Divisional Officer Grade-I & II in Defence Estates Organization is being uploaded on official website of DGDE.

3. It is requested to communicate the same to all DEOs/ADEOs under your jurisdiction so that comments of all stakeholders on the “Draft Recruitment Rules (RRs) for the post of Sub-Divisional Officer Grade-I & II in DE Organization” (if any), may be obtained within 30 days from the date of issuance of this letter.

4. The comments may be forwarded to the undersigned on expiry of 30 days for further necessary action.

(Sharmistha Maitra)
Deputy Director General (A&C)
for Director General, Defence Estates

Encl. As above

Internal Copy to:
DGDE (IT Cell) : For kind information alongwith request to upload the copy of draft Recruitment Rules (RRs)/ notification of Sub-Divisional Officer Grade-I & II on official website of DGDE
(To be published in part II, Section IV of the Gazette of India)

Government of India
Ministry of Defence
(Department of Defence Estates)

New Delhi, dated the __ May, 2018

Notification

S.R.O... In exercise of the powers conferred by the proviso to article 309 of the Constitution and in the supersession of the Defence Estates (Group ‘C’ and Group ‘D’ posts) Recruitment Rules, 1988, in so far as they relate to the post of Sub-Divisional Officers, except as respect of things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Sub-Divisional Officer Grade-I and Sub-Divisional Officer Grade-II, in Defence Estates Organisation, under the Ministry of Defence, namely:-

1. Short title and commencement. – (1) These rules may be called the Defence Estates Technical Cadre (Group ‘B’ and ‘C’), Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of Post, Classification and Level in the Pay Matrix – The number of posts, their classifications and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of Recruitment, age limit, qualifications, etc. – The method of recruitment to the said posts, age limit, qualifications and other matters related thereto shall be as specified in column (5) to (13) of the said Schedule.

4. Disqualifications. – No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
6. **Saving** – Nothing in these rules shall affect reservations, relaxation of age limit and other Concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**SCHEDULE**

<table>
<thead>
<tr>
<th>Name of post</th>
<th>Number of post</th>
<th>Classification</th>
<th>Level in the Pay Matrix</th>
<th>Whether selection post or Non-selection post</th>
<th>Age limit for direct recruit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sub Divisional Officer (2018)</td>
<td>151*</td>
<td>General</td>
<td>Level 6 of the Pay Matrix</td>
<td>Selection</td>
<td>Not exceeding 32 years (Relaxable up to 5 years for Departmental Candidates with three years continuous service in Central Government)</td>
</tr>
<tr>
<td>Grade-I</td>
<td>Subject Group 'B', to Non-variation Gazetted, dependent on workload</td>
<td>Central Service, Grade-I</td>
<td>(Pre-revised Pay Band 2, Rs. 9300-34800 and Grade Pay Rs. 4200)</td>
<td></td>
<td>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul &amp; Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman &amp; Nicobar Islands and Lakshadweep, which will be as indicated in the advertisement for recruitment for the post)</td>
</tr>
</tbody>
</table>

**Educational and other qualifications required for direct recruits**

<table>
<thead>
<tr>
<th>Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not applicable</td>
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</table>

**Method of recruitment:** whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods

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<tr>
<th>In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made</th>
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<tbody>
<tr>
<td>Sub Divisional Officer Grade-I in Level 4 of the Pay Matrix (Pre-revised Pay Band 1, Rs. 5200-20200 and Grade Pay Rs. 2400) with 10 years regular service in the grade</td>
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</tbody>
</table>

**Promotion:**

(i) 80% by promotion failing which by direct recruitment

(ii) 20% by direct recruitment
If a Departmental Promotion Committee exists what is its composition

Departmental Promotion Committee consisting of:

(i) Additional Director General, Defence Estates (Administration) --Chairman

(ii) Deputy Director General, Defence Estates (Administration) --Member

(iii) Under Secretary to the Govt. of India or an Officer not below this rank of Ministry of Defence (Outside Department) --Member

Name of post of post in Pay Matrix Level in the Pay Matrix Whether Age limit for direct recruit selection post or Non-selection post

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<th>(3)</th>
<th>(4)</th>
<th>(5)</th>
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</table>
| 2. Sub Divisional Officer Grade-II | 185* Central Service, Group 'C', (Pre-variation Gazetted, dependent on workload) | Level 4 of the Pay Matrix (Pre-revised Pay Band 1, Rs. 5200-20200 and Grade Pay Rs. 2400) | Not applicable | Between 18 to 27 years. [Relaxable up to 40 years of age (45 years for SC/ST) for Departmental Candidates with three years continuous service in Central Government]

Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Mechalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep, which will be as indicated in the advertisement for recruitment for the post).

Educational and other qualifications required for direct recruits Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees

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<th>(9)</th>
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</table>
| Matriculation or equivalent | Not applicable | Two years

Diploma/ Certificate of a registered/ recognised institute in Surveying/ Draftsmanship (Civil) of not less than 2 years
**Method of recruitment:** whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | **In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made**
---|---
By direct recruitment | Not applicable

If a Departmental Promotion Committee exists what is its composition | Circumstances in which Union Public Service Commission to be consulted in making recruitment
---|---
**Departmental Promotion Committee consisting of:** | Not applicable

(i) Additional Director General, Defence Estates (Administration) --Chairman

(ii) Deputy Director General, Defence Estates (Administration) --Member

(iii) Under Secretary to the Govt. of India or an Officer not below this rank of Ministry of Defence (Outside Department) --Member

[File No. ________________]

_________________ Under Secretary