

APPLICATION FORM FOR GRANT OF LTC ADVANCE

1.	NAME OF THE GOVERNMENT SERVANT	
2.	DESIGNATION	
3.	DATE OF ENTERING THE CENTRAL GOVERNMENT SERVICE	
4.	PRESENT PAY+ GRAGE PAY	
5.	WHETHER PERMANENT OR TEMPORARY	
6.	HOME TOWN AS RECORDED IN THE SERVICE BOOK.	
7.	WHETHER WIFE/HUSBAND IS EMPLOYED AND IF SO WHETHER ENTITLED TO LTC.	
8.	WHETHER THE CONCESSION IS TO BE AVAILED FOR VISITING HOME TWON, AND IF SO BLOCK FOR WHICH LTC IS TO AVAILED.	
9.	IF THE CONCESSION IS TO VISITS " ANY WHERE IN INDIA" THE PLACE TO BE VISITED.	
10.	BLOCK FOR WHICH TO BE AVAILED.	

11. PERSONS IN RESPECT OF WHOM LTC IS PROPOSED TO BE AVAILED.

SL. NO.	NAME AND AGE	RELATIONSHIP

12. AMOUNT OF ADVANCE REQUIRED : RS .....

I DECLARE THAT THE PARTICULARS FURNISHED ABOVE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERTAKE TO PRODUCE THE TICKET FOR THE OUTWARD JOURNEY WITHIN TEN DAYS OF RECEIPT OF THE ADVANCE.

Signature  
Name:  
Designation: